



Town of Fort Myers Beach

Town Manager's Weekly Report September 10th thru September 16th, 2010

Note: The following group of departmental reports covers the period from Friday of the preceding week through Thursday of the current week. These reports provide a brief summary of departmental activities most often related to issues or actions of specific interest. It is not, nor is it intended to be a detailed or exhaustive list of every activity happening within our Town. This is provided to the Mayor and Council in order to help them remain better informed. In turn, the Council has asked staff to post the reports on the Town's website for the benefit of our residents and businesses.

The Town Manager met with town building Official Ken Miller and Cape Community Development Director Paul Dickson to introduce them and enable them to network and serve as networking resources for each other.

The Town Manager accompanied Council Member Mandel on a visit to the Visitors and Convention Bureau to meet with Executive Director Tamara Pigott. The main topic of discussion was communicating with the State in seeking additional funding for marketing to overcome the affects of the Gulf Oil Spill event.

The Town Manager met with Mr. Lee Melsek to answer several question regarding general town business.

The Town Manager attended the month of September LPA meeting and assisted the Board in its work. Of particular importance to the Council is that the LPA recommended approval of the Town's proposed CIP.

The Town Manager accompanied Mayor Kiker in meetings with County Commissioners Manning, Mann and Bigelow. Matters of discussion centered around the Seafarer's property, the Gulf side park to be built there and the Beach Re-nourishment project schedule.

Town Manager held the first of six interviews scheduled with Community Development Director Candidates.

To: Terry Stewart, Town Manager
From: Evelyn Wicks, Finance Director
Date: September 16, 2010
Re: Weekly Activities

The Finance Department staff worked on the following projects and activities for the week of September 9th through September 16th:

Finance and Accounting

Amanda, Dave and daughter are doing well. Lisa is now officially the temporary Finance Coordinator. We are finishing the Community Development Block Grant reporting for the current year and preparing the final contract deliverables. We are working on the year-end transfers and journal entries.

Budget

The second public hearing for the budget is scheduled for September 20th at 6:30 p.m. The required advertising for the hearing was published in the News-Press today (September 16th).

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Human Resources

I coordinated interviews with candidates for the Community Development Director position. Just a reminder, the Employee Appreciation luncheon will be Thursday, September 30th from noon to 2:30 pm. The party will take place in the Council Chambers and will offer traditional picnic fare (hamburgers, veggie burgers, hot dogs, and chicken). Please mark your calendars and plan to join us - we hope to see you there!!!

Cultural Resources Weekly Departmental Report 9-10 to 9-16-10

Educational Programs

The Mound House hosted Cub Scout Pack 110 on Saturday, September 11th. With volunteers Barbara Hill and Carrie Hill, the scouts made pottery, rope necklaces, and practiced with atlatls (throwing sticks). A follow up email was received thanking Mound House for the program in italics below and one of the scouts school teacher has already called to schedule a program later in the year.

Can you please give a great big thank you to Theresa and all her assistants. Our troop had a wonderful time! The children enjoyed it so much. My kids have their clay pots drying and actually gave one to their nana for grandparents day yesterday. The necklace making was super fun and the children loved making all the crafts. All the information Theresa shared with the children was so interesting and they were talking about it for the rest of the day. Thanks again

Grants

Sub-grant agreements for West Coast Inland Navigation District funds were received including \$65,000 for the Mound House kayak/maintenance building and additional kayaks. Materials were prepared relative to this item for the September 20th Town Council packet.

Meetings/Events

Matt Schuld represented FPAN at the Port Charlotte Pirate Festival on Saturday, September 11th.

Theresa Schober attended the Friends of the Mound House board meeting on Thursday, September 16th.

Other News/Projects

Meghan Prendergast, a recent Anthropology graduate from FGCU, began her internship at Mound House on Tuesday, September 14th. Meghan will be assisting with archaeological lab work and development of a beach walk program from Newton Park.

Theresa Schober worked with Renker Eich Parks Architects and other town staff to provide project details to Town counsel Marilyn Miller regarding the final phase of the shell mound exhibit construction to address correspondence received from an attorney representing White General Constructors.

Parking meters and parking signage have been installed at Newton Park.

To: Terry Stewart, Town Manager
From: Michelle Mayher, Town Clerk
Date: September 16, 2010
Re: Departmental Reports

From the Clerk's Office

Records Requests

The Clerk's Office received and responded to

- a request for a copy of the current STR registry.
- a request for a copy of the Trakit report on FMBVAR2008-0002 (Beach Commercial Building) and FMBSEZ2008-0003 (Cabascas)
- two a records request from Quicky Scooters, looking for a copy of a letter of complaint about them from Fun Rentals.
- a request for two town council resolutions: 97-14, resolution Edison Beach House and 01-14, resolution Edison Beach House.

Miscellaneous

The Clerk's Office continues to oversee the RFP for Technical Support Services, and the Water Utility System Operations for PWSI.

The required advertisements for the public hearings to adopt the budget and millage has been placed in the News-Press, and published on September 16, 2010.

An ad for Contracts Manager position has been placed in the help wanted pages of the News-Press classified, to run Sunday September 19.

Week of September 10, 2010 – September 16, 2010

Public Works Department

Bay Oaks –

- The pool will continue to be open 10:00 AM – 7 PM, 7 days per week.
- Club Rec is active with new programs being implemented. To date 12 children are registered. The cost is \$75.00 per semester.
- Aerobics classes will resume in November; Zumba classes will continue through the summer; acting classes will continue on Wednesday's through the summer.
- Upcoming Events/Rentals –
 - Teens - Saturday, September 25, 2010 Bush Gardens; Tweens will be in attendance with a parental chaperon.
 - Annual Halloween Haunted House – October 22 - 24 -Bigger and better this year – stayed tuned as planning has started. Volunteers are always needed – contact Bay Oaks
- The youth basketball league championship games will be held on September 17, 2010.

North Estero Blvd. Drainage Improvement Project

- Slot pipe installation and curbing is complete up to Carlos Circle on the bay side. Work has shifted to the gulf side of the roadway and moving along well. Conflicts with sanitary sewer laterals continue to slow progress to some extent.
- TECO gas has relocated approximately 80% of their gas lines and has been able to stay ahead of the Town's contractor. Service transfers are currently underway. As long as this progress continues there should be no additional delays experienced.
- The County has started to locate the sanitary sewer laterals. Southwest Utility Systems did encounter other conflicts during this past week. The County will provide direct reimbursement to Southwest Utility Systems for lateral relocations.

Fort Myers Beach Water Utility

- The annual lead and copper sampling is completed.
- Lee County Utilities sent a notification with the recent water billings informing customers that an increase to "retail" rates is being brought forward to the County Commissioners. This proposed increase will ONLY AFFECT the wastewater charges for Fort Myers Beach customers. The increase proposed to the wastewater charges is 5%. The Town purchases its' water from Lee County Utilities as a bulk customer so the proposed increase will not impact the water rates of our customers.
- Pump Station Rebuilds – The pre-construction meeting was held Monday, August 23, 2010. It will be approximately 4-6 weeks before much activity on site will occur.

General

- Hurricane Re-Entry Passes will continue to issue from Town Hall. Applications can also be mailed to Town Hall or dropped off anytime, and re-entry passes will be sent by mail. Information needed to complete the reentry pass application is: copy(s) of your vehicle

registration, photo ID, and proof of residency (property appraisal, deed, lease, business license, utility bill, etc.). All questions should be forwarded to Town Hall at 239-765-0202.

- Annual NPDES Report was submitted on September 8, 2010.
- Mooring Field –
 - Average occupancy for the month of September is 13 boats.

